

Construction Pre-Project Information

Thank you for choosing New Prairie Construction Co!

We are very excited to be working with you on the upcoming changes on your home! Below is an informational form that needs to be filled out and submitted to our office. In order to facilitate a smooth project, please fill out this form with as much detail as you can.

We are looking forward to working with you!

Please call the office line (217) 344-5131 or email us at office@newprairieconstruction.com if you have any questions or need assistance filling out the form.

* Required

1. Email *

2. Name *

3. Address *

4. Phone Number(s) *

5. Who should be contacted for daily decisions? *

6. Preferred method of contact: *

7. Can we work in your home when no one is home? *

Check all that apply.

Yes

No

Other: _____

8. If not, how will our workers gain access to your home? May we have a key to access your home? *

9. Does your home have an alarm system? *

Check all that apply.

Yes

No

Other: _____

10. If yes, will our workers need to deactivate this system in order to gain access? *

11. Will bathroom facilities in your home facilities in be available to our workers? (Please be aware that if one is not available, there may be an additional charge for rental of an on-site portable toilet.) If a portable toilet is preferred, please confirm location in drive-way *

12. Please list all available parking spots for our workers. *

13. Please list all areas of your home that are off-limits to our workers. *

14. Will you allow the workers the play their radios at a reasonable volume? *

Check all that apply.

Yes

No

Other: _____

15. Can a company sign be placed on your property? *

Check all that apply.

Yes

No

16. Where may project materials be stored? *

17. What outside structures, plants, or flowerbeds should be avoided by our workers? (We typically need to set up a 5'x7' footprint scaffold near the work area) *

18. Do you have any pets, and if so, should we be aware of anything regarding these pets? *

19. If your project is for a kitchen, would you like us to provide you with an on-site camp kitchen? *

Check all that apply.

Yes

No

N/A

20. May we publish photos of your project on our website and social media? *

Check all that apply.

Yes

No